

CPDD Business Meeting
Wednesday, June 24, 2020
2020 CPDD Virtual Meeting
Elise Weerts, Presiding

Minutes:

1. President's Report: E. Weerts provided CPDD members with the following updates:

a. State of the College

- i.** Executive Office Transition: CPDD transitioned to organization management by the Parthenon Management group and closed the CPDD Philadelphia Office in January. The transition was smooth due to efforts of the Loretta Finnegan, Ellen Geller, as well as office staff Neico Smith, Chris Wolf, Angela Predeoux, and Rachna Khanna. Maintaining financial integrity and health concerns in the face of COVID-19 for members has been a challenge for the Executive Committee and Board in 2020.
- ii.** Virtual Meeting Transition: Substantial negotiations were required to resolve contractual obligations for meeting in order to develop the 2020 Virtual Meeting. The Diplomat Beach Resort did not release us under the Force Majeure clause until late May (a potential loss for canceling prior to that was substantial (>\$250,000)). CPDD had to rapidly rework the program for a virtual platform and loss of attendance due to cancellations of satellite conferences (e.g., ISGIDAR, InWomen's Conference, and NIDA International Forum).
- iii.** URPOP Demographic Data Survey: URPOP has developed and continues to refine data collection surveys to understand the demographic composition of our membership and meeting attendees and continue to actively promote and support membership diversity, inclusion, and equity with CPDD.
- iv.** Code of Conduct Policy: The Board revised the code of conduct policy to address processes for investigations, should a member or meeting attendee be found in violation.
- v.** ECMC: CPDD expanded and renamed the MIT committee to the Early Career Members Committee (ECMC) and appointed an MIT representative to almost all committees where permitted to guide them through CPDD advancement.

b. General Updates

- i.** E. Weerts thanked Sandra Comer, CPDD Public Policy Officer, and Van Scoyoc associates Ed Long and Katie Vanlandingham for their efforts over the past year and informed meeting attendees that the next CPDD Advocacy Day will be held on February 24, 2021.
- ii.** CPDD provided more than 200 CPDD and NIDA Awards this year including Holtzman Award (1), FORCE Awards (3), Primm-Singleton Award for Underrepresented Populations (10), NIDA Directors Awards (26), NIDA Women / Gender Awards (20), CPDD Early Career Travel Awards (74), and CPDD International Awards (5). CPDD also co-sponsored international awards to attend both CPDD and the NIDA

International Poster session (69) and NIDA's International Poster Session (141).

- iii. E. Weerts thanked members of the Executive Committee and Program Committee for their contributions to this year.

2. **Program Committee Report:** Kelly Dunn provided CPDD members with an overview of virtual meeting highlights, including numbers of sessions submitted versus accepted. K. Dunn highlighted that sessions were condensed in order to accept as much of the original accepted scientific program due to the nature of a virtual meeting. K. Dunn also highlighted the traditional meeting elements that were retained along with new elements added with some preliminary data.

3. **Treasurer's Report** Jack Bergman provided CPDD members with the following updates:

a. General Update

- i. J. Bergman informed attendees that the Finance Committee meets on a bi-monthly basis and advise the Treasurer and Board of Directors on matters that relate to budgeting and finance, including reviewing income statements, budget projections, and overall fiscal health. J. Bergman added the organization continues to have sound financial conditions with the changeover to Parthenon Management Group and the Coronavirus pandemic and that the 2018 audit was clean. The 2019 audit is underway with anticipation of being closed by the end of July. The portfolio of investments currently sits at \$3.08 Million despite a \$200k withdrawal in January. June 2020 will end overlapping Temple staffing and management fee payments to PMG as well as end Temple rent.

b. Finance Update

- i. 2020 Projections: Based on the success of the Virtual Meeting, CPDD will likely end the year with a \$57k deficit compared to the budgeted initially \$157k.
- ii. 2021 Budget: Due to not having to make duplicate staffing and management fee payments, CPDD's 2021 budget projected a \$60k profit, the first profit since 2017.
- iii. Donors: J. Bergman thanked CPDD 2020 donors for their donations to grow and move the science community forward.

4. **CPDD Executive Office Report** L. Finnegan and Jesse Howard provided CPDD members with the following updates:

a. Temple Office Update

- i. L. Finnegan outlined the procedures and actions taken during the closing of the Temple office. Finnegan also shared her many thanks to the CPDD community for their support during her tenure.

b. PMG Office Update

- i. J. Howard shared the latest membership renewals had reached 803 members. Membership consists of Fellow Members (51), Charter Fellow (22), Regular Members (381), Associate Members (136), MITs (175), Emeritus (36), and Corporate Members (2).

- v. S. Sigmon thanked E. Weerts for her tremendous leadership and commitment to serve CPDD throughout her presidency and presented Weerts with a parting gift.
- vi. S. Sigmon welcomed new CPDD Board of Directors members, Drs. Sudie Back, K. Dunn, Marco Pravetoni, and James Rowlett.
- vii. S. Sigmon welcomed new President-Elect W. Stoops.

8. Nominating Committee Elections: W. Stoops informed CPDD members that the Nominating Committee was seeking nominations for two Fellow and two Regular/Associate members to join the committee and outlined the voting requirements. W. Stoops broke the CPDD members into two breakout sessions and the following members were selected to be placed on the ballot to be elected as members for the 2020-2021 Nominating Committee:

- a. Regular and Associate Members: Drs. Sherecce Fields, Diann Gallema, Dennis Hand, Stephen Kohut, and Andy Tompkins
 - b. Fellow Members: Drs. Andy Koop and Scott Lukas.
- W. Stoops informed attendees that ballots would be sent to members finalize who will be included on the 2020-2021 Nominating Committee.

The 2020 CPDD Business Meeting concluded at 8:02 pm Eastern US.