

## **Past President Standard Operating Procedures**

**Mission:** The primary roles for the Past President of CPDD are to ensure a smooth transition for the President of The College on Problems of Drug Dependence and to continue to provide input on the ongoing and future goals, direction and function of the organization.

Operations: Agenda items that were not completed during the prior term when s/he served as President can be completed. The Past President continues to serve on the Executive Committee and is Chair of the Long-Range Planning Committee for a period of one year and then serves as a member of the Long-Range Planning Committee for one additional year. The President may also ask the Past President to assist with some of the President's responsibilities.